



Cumberland  
School

# **Remote Learning Policy and Plan**

**Last Update: February 2021**  
**Next Update: September 2021**

# **REMOTE LEARNING POLICY & PLAN**

## **CONTENTS**

- 1. Statement and Vision**
- 2. Implementation of this policy**
- 3. Attendance**
- 4. Curriculum**
- 5. GDPR**
- 6. Monitoring, marking and assessment**
- 7. Safeguarding**
- 8. Platforms & resources**
- 9. Remote learning links**

## REMOTE LEARNING POLICY & PLAN

### 1. Statement and Vision

Cumberland School has a remote learning policy in order to provide continuity of learning during acute, chronic or enforced phases of absence from the school. This policy has been written in line with the DfE: 'Template for schools: share information about your remote education'. It includes information about what the school will deliver in the specific circumstances during the covid-19 pandemic in addition to that delivered during other absences.

Acute absence could be for:

- Any ill-health that keeps the pupil from attending school that lasts longer than 6 days but less than half a term. (after which a review meeting would be held to ascertain the next steps forward for the pupil)
- Short but frequent absences due to emotionally based school avoidance (EBSA)
- Transport issues that last more than 6 days

Chronic absence could be for:

- Long term mental health difficulties or emotionally based school avoidance
- Long term physical ill-health

Enforced absences:

UK Government enforcing social distancing measure during the COVID-19 pandemic

- 7 or 14 day self-isolating cases
- Extended self-isolating cases due to being part of a vulnerable group as identified by Public Health England.
- Forced school closures

Other circumstances that could utilise this remote policy will be added as they emerge. It could for instance be used in regard of temporary absences for reasons other than above, when the pupil is first admitted to the setting, e.g. for induction when a pupil has been out of school for a long period of time prior to admission, or when a crisis happens within the home circumstances that means that pupils are unable to access the school site for a period of time. Whilst the school want all pupils to attend in person, it is recognised that some parents feel their child should remain at home due to "national lockdown." The school will implement this plan for those pupils too, ensuring they inform the local authority of the pupils absence despite Government advice that it is safe to be in school.

Our aim when implementing this policy is to ensure that pupils receive an effective learning opportunity which is monitored, assessed and evaluated in order to ensure the outcomes for each pupil are accurate and appropriate at all stages during when accessing this remote learning policy.

## **2. Implementation of this policy**

Cumberland School consider Attendance, Curriculum, GDPR, Monitoring, Marking, Safeguarding and Welfare of staff & pupils as key strategies when ensuring this policy is implemented affectively.

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

Remote learning may be a combination of the following, discussed with parents/carers prior to implementation, considering the needs of the individual child:

- live teaching (online lessons)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- work set through the School's Virtual Learning Platform, Frog
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities
- daily challenges

For those who cannot access digital or online learning at home, the school will provide hard copies of learning materials, and will deliver/collect from home at a pre-agreed time. The school will facilitate access to online materials if at all possible, and this will be discussed with the parent/carer.

The combination of tasks and the recording of work etc will be discussed with parents prior to implementation. The school recognises that the ability of parents to support with work is limited by a range of factors, and we need families to be comfortable with what is asked. The school will agree with the parents/carers how best to support the pupil, so that they receive the best education possible whilst they are learning remotely. Engagement with remote learning will be checked by teachers on a weekly basis, and where engagement is a cause for concern, this will be discussed with parents/carers, to see if there are different strategies that can be employed. Feedback will be given as agreed with parents, at least weekly. Where a pupil is self-isolating, the school will align the work as much as possible to the rest of the group.

## **3. Attendance**

Codes for different circumstances

I – Ill health including mental health / EBSA

C – Authorised absence

Y – school closed to pupils / enforced self-isolation

X – DfE code used in coronavirus period

O – Unauthorised absence where EBSA not identified as an acceptable reason

The school will make contact each morning to verify attendance and that attendance code will apply for both morning and afternoon sessions.

During COVID-19 the DfE have released specific attendance monitoring and Cumberland School will adhere to this latest guidance.

#### **4. Curriculum**

Cumberland School endeavours to ensure that the remote learning provision matches the on-site curriculum as closely as possible and is as relevant as possible. This is to ensure those pupils accessing remote learning remain on track with their peers still attending school regularly. This is imperative to ensuring gaps in learning do not widen and also to maintain our ethos of inclusion. The curriculum provided for remote learning will adhere to the national curriculum expectations where appropriate and an adapted curriculum provided in other circumstances. This will include: English, including reading, maths, science, physical education and creative learning.

The daily timetable for remote learning will match as closely as possible the on-site timetable so that the pupil still feel part of the classroom.

Cumberland School have provided a comprehensive list of online learning resources and platforms to parents and carers and the teachers will include reference to these links when they provide plans for those remote pupils.

Cumberland School will provide individual resource packs for remote pupils which will include stationary to ensure they are able to complete non-digital work too. An audit of digital access for each remote pupil will be maintained to ascertain the proportion of digital and non-digital learning that will be provided. Regular digital capability updates will be carried out to ensure pupils remain able to access the varied digital resources that are made available.

**Remote learning will be provided on average for 4 hours or more a day, depending on their individual needs.**

## **5. GDPR**

Cumberland School will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements.

## **6. Monitoring, marking & assessment**

Cumberland School teachers will use a range of reflective practices to check learning has taken place and amend the learning outcomes as part of assessment for learning practices. We will also provide summative and formative assessments of learning via regular contact with families to monitor accessibility and participation and to identify any barriers the pupils are facing. Marking of completed work that is returned will follow the school policy, assessment for learning conversations will be held with the pupils through an appropriate medium such as email or telephone. Online assessments will be delivered as appropriate. Assessment updates will be added to our WG Waypost recording system, and half term reports produced to record progress towards any remote learning outcomes that have been identified. Acute absences will mean interventions will be identified to boost their learning on their return.

Where extreme differentiation is required due to absence of learning resources or when remote learning causes extreme anxiety an alternative programme of activities can be provided and monitored in a more personalised way. Learning outcomes for these pupils will be recorded and monitored.

Teachers will provide a weekly log of remote learning outcomes achieved and senior leaders will analyse and interpret this data in order to ensure gaps don't widen and that effective remote learning monitoring is being implemented.

During enforced school closures such as during COVID-19 whereby SATS and examinations are withdrawn pupils will continue following their programme of study so they are not disadvantaged when or if the examination series reopens.

## **7. Safeguarding**

Safeguarding is a crucial aspect of provision for our pupils, and we will ensure that pupils and parents are contacted regularly, and an individual risk assessment identifies and addresses any safeguarding concerns.

Cumberland School has written an addendum Safeguarding Policy which has been implemented during the COVID-19 pandemic and the school will be adhering to this policy. This policy is available on the school's website.

The government currently defines vulnerable children as those who have a social worker and those children and young people up to the age of 25 with education, health and care (EHC) plans. Children who have a social worker include children who have a child protection plan and those who are looked

after by the local authority are also covered. A child may also be deemed to be vulnerable, if they have been assessed as being in need or otherwise meet the definition in section 17 of the Children Act 1989.

Those with an EHC plan will be risk-assessed, in consultation with the local authority (LA) and parents, to decide whether they need to continue to be offered a school place in order to meet their needs, or whether they can safely have their needs met at home. This could include, if necessary, education staff, pastoral care staff, therapists or clinicians visiting the home or making contact virtually to provide any essential services. Many pupils with EHC plans can safely remain at home.

During enforced absences the DfE have issued attendance and safeguarding updates and the school will adhere to these measures.

The DSL will remain the key point of contact for all matters relating to safeguarding and attendance.

Cumberland School is committed to ensuring the safety and wellbeing of all its pupils. The Designated Safeguarding Lead will ensure that a robust communication plan is in place for each pupil, their parent(s)/carer(s) and the allocated social worker or placing authority.

A daily register will be completed and shared with the senior leadership team as well as senior leaders and Directors of the Witherslack Group.

A revised copy of e-safety guidance for parents and pupils will be sent home to support pupils and their families whilst their access to digital devices will be increased during phases when they are accessing remote learning.

During virtual learning experiences there are additional safeguarding measure to consider, especially where webcams are involved:

- Unless specifically agreed with the headteacher / senior staff, pupils will not be taught alone unless a TA is also present.
- Where one to one teaching is necessary, this will only be with the explicit written consent of the headteacher, pupil and parent(s).
- The DSL, head of department and / or other senior staff must be able to join any virtual lesson at any point.
- Staff and pupils must wear suitable clothing (no pyjamas or dressing gowns for example) as should anyone else in the household that may be present/visible online.
- Any computers used should be in appropriate areas, for example, not in bedrooms; and the background should be blurred or hidden.
- The live class may be recorded so that if any concerns were to arise, the video can be reviewed or to share the lesson with a pupil who was unable to join. Where it is deemed necessary to record a live class then all participants will be informed of this using the following script *"I need to inform you that I am starting to record this meeting. This recording will be retained securely for 3 months"*. The decision to record a lesson will be recorded in the Communication log on the database by the member of staff.
- The recordings of lessons will be retained securely on the school's network drive for a period of 3 months. If there are any safeguarding concerns then the recording then

the DSL will move the recording to a separate folder only accessible by the DSL and will be retained until an investigation has taken place and the case is closed.

- Schools will keep a log of all recorded lessons, the date of the lesson, pupils involved on a spreadsheet. The WG monitoring calendar requires that at the end of every term Head teachers/DSLs to destroy all recordings that are 3 months old.
- The teacher leading the live class will monitor the use of the chat function within the platform being used and switch the chat function off if deemed appropriate.
- Live classes should be kept to a reasonable length of time, or the streaming may prevent the family 'getting on' with their day.
- Language must be professional and appropriate, including any family members in the background.
- Staff must only use platforms agreed with senior leaders and the IT / network manager to communicate with pupils
- Staff will record the length, time, date and attendance of any sessions held.
- Staff will also adhere to the Witherslack Group Microsoft Teams Acceptable Use Policy.

## 8. Platforms and Resources

The school will use the following resources/platforms to provide remote learning:

MICROSOFT TEAMS

FROG

### Appendix 1: REMOTE LEARNING LINKS

<https://www.travelandleisure.com/attractions/museums-galleries/museums-with-virtual-tours>

<https://garethmetcalfe.wordpress.com/2020/03/17/live-maths-during-uk-covid-19-school-closures/>

<https://pages.sumdog.com/home-learning-during-school-closures/>

<https://www.planbee.com/free-teaching-resources>

<https://home.oxfordowl.co.uk/reading/reading-schemes-oxford-levels/read-write-inc-phonics-guide/>

<https://classroomsecrets.co.uk/free-home-learning-packs/>

[https://www.hamilton-trust.org.uk/?utm\\_source=Hamilton+Trust+Bulletin&utm\\_campaign=11c7161c6c-EMAIL\\_CAMPAIGN\\_2020\\_03\\_16\\_12\\_55\\_COPY\\_01&utm\\_medium=email&utm\\_term=0\\_24fafa3d7c-11c7161c6c-130399053](https://www.hamilton-trust.org.uk/?utm_source=Hamilton+Trust+Bulletin&utm_campaign=11c7161c6c-EMAIL_CAMPAIGN_2020_03_16_12_55_COPY_01&utm_medium=email&utm_term=0_24fafa3d7c-11c7161c6c-130399053)

[Classtools.net](https://www.classtools.net/)

Classtools.net provides free, customisable flash templates to embed into blogs, wikis and websites

[Comic Life](https://www.comiclife.com/)

Create astounding comics, photo albums and more – downloadable for windows

[Comic Master](https://www.comicmaster.com/)

Create your own short graphic novel

[Cool Math Games](https://www.coolmathgames.com/)

Hundreds of interactive maths games

[Copacobana Primary School Get Smart Interactive Activities](https://www.copacobana.com/)

GREAT WEBSITE! Contains links to 100's of educational interactive resources to support the curriculum

[Crickweb](https://www.crickweb.com/)

Primary Interactive Resources

[DLTK Kids](https://www.dltk.com/)

Free craft printables for kids

[Education City](https://www.educationcity.com/)

Interactive Literacy, Numeracy and Science games.

Subscription only but free trial available – good website, particularly for lower level SEN – visual activities

[Enchanted Learning](https://www.enchantedlearning.com/)

Online curriculum material – offering FREE TEMPORARY ACCESS FOR SCHOOLS CLOSED DUE TO COVID-19

[Excellence Gateway - Skills for Life Core Curriculum](https://www.excellencegateway.com/)

Education and Training Foundation's resources portal where you can search for or browse and then filter over 7,500 resources, covering a broad range of topics and including guidance, effective practice, teaching materials, research and CPD materials.

[Google Earth](https://www.google.com/earth/)

Google Earth lets you fly anywhere on Earth to view satellite imagery, maps, terrain, 3D buildings, from galaxies in outer space to the canyons of the ocean.

[ICT Games](https://www.ictgames.com/)

A website supporting teachers and pupils in ICT across the curriculum

[Learning Score](https://www.learning-score.com/)

A multimedia lesson planning tool

[National Literacy Trust](https://www.national-literacy-trust.com/)

Reading Connects resources

[Open Culture](https://www.open-culture.com/)

GREAT WEBSITE! 200 Free Kids Educational Resources: Video Lessons, Apps, Books, Websites & More

[Panoramas.dk](https://www.panoramas.dk/)

Virtual panoramic tours of real places

[Primary Resources](https://www.primaryresources.co.uk/)

An educational website full of curricular resources at primary level

[Scratch](https://scratch.mit.edu/)

Create stories, games and animations your own interactive music, stories, games and art

[Scribble Maps](https://www.scribblemaps.com/)

Allows you to scribble on google maps

[Smart Kiddies](https://www.smartkiddies.com/)

Mathematics, English, Science and more! A comprehensive program of online educational activities for pupils aged 4 to 12, mapped to the curriculum

### [Switcheroo Zoo](#)

Play animal games, solve animal puzzles and make new animals at this virtual zoo

### [Tag Galaxy](#)

Great website! Galaxies of topics displaying 1000's of relevant photos - great visual effects

### [Teacher Led](#)

This site aims to provide teaching and learning resources to make the use of the interactive whiteboard in the classroom easier and more productive.

### [Visuwords](#)

An online graphical dictionary

### [Wikipedia Simple English](#)

Wikipedia using simple English and grammar

### [Wordle](#)

Wordle is a toy for generating "word clouds" from text that you provide. The clouds give greater prominence to words that appear more frequently in the source text. A brilliantly visual way of displaying words associated with topics of your choice

<ul style="list-style-type: none"><li>● <b><u>Primary Resources</u></b></li><li>● Get Smart Interactive Activities – getsmart.weebly.com</li><li>● Enchanted Learning – offering free access, ask your school to sign up</li><li>● Education City – great for primary and SEN, offering a free 21-day trial, ask your school to sign up</li><li>● ICT Games</li><li>● Primary Resources – all subjects</li><li>● BBC – Live lessons for primary schools</li><li>● Twinkl – 1000's of educational resources, offering a free school closure pack if your school does not have a subscription, secondary resources also available.</li><li>● TedEd and TedEd@home – daily newsletter and online educational resources</li><li>● Seneca Learning</li><li>● Quizizz</li><li>● Study Ladder – offering free resources</li><li>● Kahoot</li><li>● Khan Academy</li><li>● National Geographic Kids</li><li>● <a href="https://world-geography-games.com/world.html">https://world-geography-games.com/world.html</a></li><li>● The muddy puddle teacher</li><li>● The Kid Should See This</li><li>● Oxford Owl For Home</li><li>● Toy Theatre</li><li>● DK Find Out</li></ul>	<ul style="list-style-type: none"><li>● <b><u>Secondary Resources</u></b></li><li>● Open culture - Free Educational Resources: Video Lessons, Apps, Books, Audio Books, Websites &amp; More</li><li>● Chatterpack – free online cross curricular resources</li><li>● TedEd and TedEd@home – daily newsletter and online educational resources</li><li>● BBC GCSE Bitesize</li><li>● Seneca Learning</li><li>● Twinkl – 1000's of educational resources, offering a free school closure pack if your school does not have a subscription, secondary resources also available.</li><li>● Quizizz</li><li>● Study Ladder – offering free resources</li><li>● Kahoot</li><li>● Khan Academy</li><li>● Open Learn</li><li>● National Geographic Kids</li><li>● The Kid Should See This</li><li>● Idea.org</li><li>● Big History Project</li><li>● <a href="https://www.scouts.org.uk/the-great-indoors">https://www.scouts.org.uk/the-great-indoors</a></li></ul>
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<ul style="list-style-type: none"> <li>• Hamilton Trust – offering free learning packs</li> <li>• Learning Games for Kids</li> <li>• Education Games for Kids</li> <li>• Blue Peter Badges</li> <li>• <a href="https://www.bbc.co.uk/cbbc/joinin/about-blue-peter-badges">https://www.bbc.co.uk/cbbc/joinin/about-blue-peter-badges</a></li> <li>• Scholastics</li> <li>• Teachit primary</li> <li>• <a href="https://www.scouts.org.uk/the-great-indoors">https://www.scouts.org.uk/the-great-indoors</a></li> <li>• English: Nessy: Dyslexia and English reading resources, schools can sign up for free and give out packs <a href="https://www.nessy.com/uk/">https://www.nessy.com/uk/</a></li> <li>• PE: Oti Mabuse - online dancing classes</li> <li>• KS2, 3 and 4: TT Rockstars Free 60 trial <a href="https://ttrackstars.com/page/covid19support">https://ttrackstars.com/page/covid19support</a></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Maths</b></li> <li>• Cool Math Games</li> <li>• Matific – free 60-day trial, you can sign up as a parent</li> <li>• Dr Frost Maths</li> <li>• Primrose Kitten</li> <li>• TeacherLed.com</li> <li>• Prodigy Maths</li> </ul>	<ul style="list-style-type: none"> <li>• <b>English</b></li> <li>• National Literacy Trust</li> <li>• Help My Kid Learn – Free online resources</li> <li>• Readly – magazines for everyone, free 2-week trial</li> <li>• Vooks – free year of animated storybooks</li> <li>• Epic for Kids – Free digital library for children 12 and under</li> <li>• Audible – free books now available</li> <li>• StoryboardMaker – create comic strips</li> <li>• Visuwords</li> <li>• CBeebies Radio</li> <li>• British Council</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Science</b></li> <li>• Science Kids</li> <li>• Generation Genius - KS1&amp;2 Science videos and lessons – free trial</li> <li>• Free Science Lessons.co.uk</li> <li>• Primrose Kitten</li> <li>• Mystery Science</li> </ul>	<ul style="list-style-type: none"> <li>• <b>ICT</b></li> <li>• Scratch</li> <li>• Hour of Code</li> <li>• Turtle Academy</li> <li>• SketchUp</li> <li>• Chrome Music Lab</li> <li>• Python.org</li> <li>• W3Schools.com</li> <li>• Teach with ICT</li> <li>• Computing Textbook - <a href="https://sites.google.com/view/computingtextbook/9_1/9_1_4">https://sites.google.com/view/computingtextbook/9_1/9_1_4</a></li> <li>• Blockly</li> <li>• TinkerCad</li> </ul>
<ul style="list-style-type: none"> <li>• <b>PE</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Cross Curricular</b></li> <li>• Google Earth</li> </ul>

<ul style="list-style-type: none"> <li>• Joe Wicks will be delivering a live PE lesson every morning at 9am on YouTube: PE with Joe</li> <li>• Davina McCall: Own Your Own Goals – free 30 Day membership for a range of workout classes</li> <li>• YouTube – range of workout videos</li> </ul>	<ul style="list-style-type: none"> <li>• Panoramas DK</li> <li>• Wordle</li> <li>• Wikipedia</li> <li>• Scribble Maps</li> <li>• Tag Galaxy</li> <li>• National Schools Partnerships – MoneySense</li> <li>• Duolingo</li> <li>• Crash Course</li> <li>• Nature Detectives</li> <li>• Geography Games</li> <li>• Learning Games for Kids</li> <li>• <a href="https://www.travelandleisure.com/attractions/museums-galleries/museums-with-virtual-tours">https://www.travelandleisure.com/attractions/museums-galleries/museums-with-virtual-tours</a></li> <li>• <a href="https://2simple.com/free-access/?campaign=3f314708-5ef0-11ea-9175-062a0562a518">https://2simple.com/free-access/?campaign=3f314708-5ef0-11ea-9175-062a0562a518</a></li> <li>• <a href="https://myhappymind.kartra.com/page/FamiliesFreeGuide">https://myhappymind.kartra.com/page/FamiliesFreeGuide</a></li> </ul>
<ul style="list-style-type: none"> <li>• <b><u>Art and Crafts</u></b></li> <li>• DLTK Kids</li> <li>• TinkerCad</li> <li>• The Artful Parent</li> <li>• Red Ted Art</li> <li>• The Imagination Tree</li> </ul>	<ul style="list-style-type: none"> <li>• <b><u>SEND</u></b></li> <li>• Education City</li> <li>• Autismag – free PECS and autism teaching strategies</li> <li>• Toy Theatre</li> <li>• SEN Teacher.org</li> <li>• Top Marks</li> <li>• IXL Worldwide</li> <li>• Funbrain</li> <li>• Storyline Online</li> <li>• Into The Book</li> <li>• Starfall</li> <li>• The Exploratorium</li> <li>• Do2Learn</li> <li>• Reading Rockets</li> <li>• Adapted Mind</li> <li>• Arcademic Skill Builders</li> <li>• Learning Ally</li> <li>• <a href="https://www.ealhub.co.uk/free-sample-resources/">https://www.ealhub.co.uk/free-sample-resources/</a></li> </ul>
<ul style="list-style-type: none"> <li>• <b><u>Additional Resources for School Leaders/Teachers</u></b></li> <li>• Google classroom – <a href="https://www.commonsense.org/education/articles/teachers-essential-guide-to-google-classroom">https://www.commonsense.org/education/articles/teachers-essential-guide-to-google-classroom</a></li> <li>• Quizizz</li> <li>• Educake – free 30 day trial</li> <li>• Tassomai – offering free access to schools</li> </ul>	<ul style="list-style-type: none"> <li>• <b><u>Staff training and CPD</u></b></li> <li>• Educare</li> <li>• Future Learn</li> <li>• New Skills Academy</li> <li>• The Skills Network (currently offering a free course in Understanding Behaviour that Challenges)</li> <li>• Open Learn</li> <li>• Idea.org</li> </ul>

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| <ul style="list-style-type: none"><li>• Education City</li><li>• Hamilton Trust</li><li>• Kerboodle</li><li>• Simple Rockets</li><li>• <a href="https://www.headteacherchat.com/post/corona-virus-free-resources-for-teachers-and-schools">https://www.headteacherchat.com/post/corona-virus-free-resources-for-teachers-and-schools</a> (List of websites and resources available on and offline)</li><li>• <a href="https://kidsactivitiesblog.com/135609/list-of-education-companies-offering-free-subscriptions/">https://kidsactivitiesblog.com/135609/list-of-education-companies-offering-free-subscriptions/</a> (for home and school use)</li><li>• <a href="https://www.tes.com/teaching-resource/covid-19-home-learning-pack-coronavirus-12267191">https://www.tes.com/teaching-resource/covid-19-home-learning-pack-coronavirus-12267191</a></li><li>• <a href="https://melscience.com/campaign/vr-schools/?utm_source=facebook&amp;utm_medium=paidsocial&amp;utm_campaign=best-edu-vr-apps-download">https://melscience.com/campaign/vr-schools/?utm_source=facebook&amp;utm_medium=paidsocial&amp;utm_campaign=best-edu-vr-apps-download</a></li><li>• <a href="https://bookcreator.com/2020/03/support-for-schools-affected-by-coronavirus/">https://bookcreator.com/2020/03/support-for-schools-affected-by-coronavirus/</a></li></ul> |  |
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